



## ADDENDUM #1

**To:** All Companies Interested in Submitting a Proposal  
**From:** Rebecca Johnson, CPPB, Purchasing Agent  
**RFP:** Solar PV Systems for Booster Stations (RFP #PUR0117-160); Dated: January 31, 2017  
**Subject:** Addendum #1 (3 pages) and Attachment D  
**Date:** February 3, 2017

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The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

**PLEASE NOTE THE FOLLOWING CHANGE:**

Attendance at pre-proposal meeting on Friday, February 10, 2017 at 9:00 a.m. CST is MANDATORY. Proposals will be accepted only from companies represented at the pre-proposal meeting.

- Question:** Are there any private or public utilities onsite? If so, will they be located and identified?
- Answer:** Maps showing the onsite utilities have been uploaded to the ftp site at <https://ftp.cedar-rapids.org/login.html>. Access instructions are the same as those included in the RFP document. The utilities will also be located and identified by City staff with the awarded Contractor before work begins.
- Question:** Are there easements on the property that would restrict locating the array?
- Answer:** No
- Question:** Who is responsible for grounds maintenance around the array during the terms of the PPA
- Answer:** The City has an outside contractor who will be responsible for grounds maintenance.
- Question:** Will there be any trimming or tree removal at the proposed locations prior to construction by the City? If not, can the trees be trimmed or removed to allow for solar?
- Answer:** City staff will trim the tree at Kirkwood Blvd. prior to installation.
- Question:** Will the City maintain the trees to eliminate shading during the PPA?
- Answer:** Yes

- Question:** Can we visit the sites to determine locating the arrays and interconnection?
- Answer:** After the pre-proposal meeting the Project Manager will take attendees to visit each site.
- Question:** Are property lines surveys available and are the property pins located?
- Answer:** Property information is available at <http://cedarrapids.iowaassessors.com/>, the City Assessor website.
- Question:** Is the City going to install fencing on the properties?
- Answer:** The City plans to install fencing at Chandler to surround the solar array. Glass Road already has a fence. There are no plans to install fencing at 30<sup>th</sup> Street or Kirkwood.
- Question:** Is there a requirement to attend the pre-proposal meeting?
- Answer:** Yes, attendance at the pre-proposal meeting is mandatory. Proposals will be accepted only from companies represented at the meeting. After the meeting the Project Manager will visit each site with the attendees.
- Question:** Do you have any single line diagrams available?
- Answer:** The only single line diagram available is for Glass Rd., included with this addendum as Attachment D to the RFP.
- Question:** Have interconnection points been located as of yet?
- Answer:** The interconnection points are presumed to be on the individual sites at the transformers and/or at the service panels within the City facilities.
- Question:** The link provided for any addenda is not working. Can you please provide an updated link?
- Answer:** The correct link to access addenda and other documents related to this RFP is:  
[http://www.cedar-rapids.org/local\\_government/departments\\_g\\_-\\_v/purchasing\\_services/current\\_bid\\_opportunities\\_list.php](http://www.cedar-rapids.org/local_government/departments_g_-_v/purchasing_services/current_bid_opportunities_list.php)
- Question:** What is your definition of “locational limit” as the Oklahoma site shows 78kwAC and 40kwAC?
- Answer:** The 78kW AC is the size scaled to the load of the City booster station. The 40kW locational limit is the estimated limit based on the size of the site and the availability of roof surface for the facility. The Oklahoma site is relatively small and therefore this limit is in place. This is subject to revision depending on the proposed use of the site space.
- Question:** Will this project fall under prevailing wage or union wages?
- Answer:** There are no wage requirements for this project.

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The Purchasing Services Division will accept written questions regarding the Request for Proposal until 3:00 p.m. CST on Thursday, February 16, 2017. Fax (888) 815-3659 or e-mail ([r.johnson2@cedar-rapids.org](mailto:r.johnson2@cedar-rapids.org)) all questions to Rebecca Johnson. Any and all questions will be responded to in the form of written addenda to all Proposers. All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (Attachment C). The deadline for proposal submittal is Thursday, February 23, 2017 before 3:00 p.m. CST.